

BUTLER AREA SCHOOL DISTRICT Safety Committee

AGENDA

July 12, 2018

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Occupational Injury/Disease Reports (Exhibit B)
 - First Quarter Newsletter (Exhibit C)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - August 9, 2018
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
JUNE 14, 2018**

ROLL CALL

Members Present: Larry Boyle, Glenn Raymer, Ellen Scott and Les Zang
Members Absent: Travis Craig, Nick Morelli and Shirley Scialabba
Guests Present: Ron Rick and Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Glenn Raymer motioned for approval of May's meeting minutes, seconded by Larry Boyle; all members were in favor and the motion carried.

OLD BUSINESS:

- Les Zang stated the sidewalk repair at Butler Middle School will be addressed with Nick Morelli as a capital project.
- The five part time and two 5.75 hour custodial positions will soon be all filled as well as the maintenance positions.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on May 10, 2018. There were a total of three reported accidents with two of the accidents resulting in treatment being sought. One of the accidents resulted in loss of work time.
- Safety Committee Members reviewed the Occupational Injury/Disease Reports for the three accidents reported for the month. No corrective action is required for the accidents involved.
- Workplace Safety Inspection Checklists were reviewed from each of the district buildings. Les Zang and his staff will address the miscellaneous painting, general repairs and tile replacements over the summer months.
- The schedule for the 2018-2019 Safety Committee meetings was distributed. The schedule will also be placed on the district website.

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- Next Safety Committee meeting: Thursday, July 12, 2018 @ 7:30 AM at the Administration Building.
 - Glenn Raymer motioned to adjourn the meeting and was seconded by Larry Boyle. All members were in favor; the motion carried.