

BUTLER AREA SCHOOL DISTRICT Safety Committee

AGENDA

September 12, 2019

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Report Of Injury forms (Exhibit B)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - October 10, 2019
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
AUGUST 8, 2019**

ROLL CALL

Members Present: Larry Boyle, Chad Broman, Anita English, Nick Morelli, Ellen Scott and Les Zang
Members Absent: Travis Craig
Guests Absent: Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Les Zang motioned for approval of the July 11, 2019 meeting minutes. Larry Boyle seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- With the estimated repair cost of \$50,000 for the disconnect box at the Senior High School Stadium, Hey Electric Company will provide to Les Zang a cost to replace the regular lights with LED lights which will eliminate the need to repair the disconnect box.
- All catch basins have been repaired according to Nick Morelli and Les Zang.
- Larry Boyle has received the reflective triangles for placement on equipment that travels on public roads between district buildings. Larry will place the triangles on the equipment in the coming days.

NEW BUSINESS:

- No accidents have been reported since the last Safety Committee meeting on July 11, 2019. With no accidents occurring since the last Safety Committee meeting, there were no Report of Injury forms to be reviewed.
- Workplace Safety Inspection Checklists have been sent to the building principals for completion according to a predetermined schedule.
- Les Zang will schedule a meeting with Mike Thompson, Assistant Supervisor of Maintenance and Facilities, and building custodial leads to discuss any issues/needs. Nick Morelli will also attend the meeting.
- Larry Boyle reported Food Service trucks and delivery trucks are in working order. District pickup trucks are also in working order but if one were to become inoperable, there is not a reserved backup truck which could be used.

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- Next Safety Committee meeting: Thursday, September 12, 2019 @ 7:30 AM at the Administration Building.
 - Anita English motioned to adjourn the meeting and was seconded by Chad Broman. All members were in favor; the motion carried.