

BUTLER AREA SCHOOL DISTRICT Safety Committee

AGENDA

October 11, 2018

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Occupational Injury/Disease Reports (Exhibit B)
 - Review Workplace Safety Inspection Checklist (Exhibit C)
 - Safety Committee Newsletter
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - November 8, 2018
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
SEPTEMBER 13, 2018**

ROLL CALL

Members Present: Larry Boyle, Travis Craig, Shirley Scialabba, Ellen Scott and Les Zang
Members Absent: Nick Morelli and Glenn Raymer
Guests Absent: Ron Rick and Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members in attendance.
- Travis Craig motioned for approval of August's meeting minutes, seconded by Shirley Scialabba; all members were in favor and the motion carried.

OLD BUSINESS:

- Les Zang will contact Mon-D-Aid to request a representative to meet with custodial/maintenance staff to review the proper usage of the new Side-By-Side machines.
- Inspection of the Senior High stadium resulted in a few minor repairs. Staff from maintenance are currently working to correct the repairs.
- Quotes for repair on the disconnect box at the stadium will be attained by Les Zang.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on August 10, 2018. There were a total of 5 reported accidents during the month with none of the accidents resulting in treatment being sought. None of the accidents resulted in the loss of work time.
- Safety Committee Members reviewed the Occupational Injury/Disease Reports for the five accidents reported for the month. Two of the incidents will be addressed with the appropriate supervisors for a resolution.
- An Inservice Day will be used for training of the maintenance/custodial staff regarding the proper use of chemicals.
- Storage of items in generator rooms throughout the district will be addressed. There should always be 36" of clear space around any electrical panel.

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- Next Safety Committee meeting: Thursday, October 11, 2018 @ 7:30 AM at the Administration Building.
 - Travis Craig motioned to adjourn the meeting and was seconded by Larry Boyle. All members were in favor; the motion carried.