This fall, your child has the opportunity to participate in an overnight field trip to Washington DC. Each bus has at least four experienced chaperones (including Butler Area District teachers) who ensure the students have a safe, fun, and educational experience to be remembered for years to come.

Students should report to Butler Intermediate High School at 5:30 am on Saturday, November 10. We will return Sunday evening at about 9 pm.

The cost of the trip is $279, and includes deluxe motor coach busses, overnight stay at a Hampton Inn (3-5 students per room), all meals, and admission charges.

School discipline standards will be upheld during the trip, and participation may be denied based upon a student’s disciplinary record.

October 3 – Deposit + paperwork is due. Go to Logantoursinc.com and complete the following:

- Pay the $50 deposit (credit card or electronic check accepted online)
- Complete trip Paperwork (forms online)
- Submit your hoagie sale fundraising order (optional)
- If you already know who you want to room with, you can submit your roommate form on LoganToursInc.com any time after October 3.

If you prefer to mail your papers and deposit, you may send them (envelope provided) to: Logan Tours Inc.

October 10 – Roommate requests are due on, or before, this date

All roommate requests are to be submitted online at logantoursinc.com.

New policies and procedures are in place to help the students go through the roommate selection process. Parents and students, please read these policies together and discuss.

October 17 – “Roommie Meeting”

Any students not in a room will be called to library to meet others and organize themselves into a room. If they cannot find a roommate at this meeting, they can drop from the trip with no penalty, the deposit will be refunded. Roommate issues after this date will not receive a refund.

October 24 – Final Payment is due

You will receive a balance sheet via email, and a hard copy will be sent home with your child on or before October 17. Payments can be made at Logantoursinc.com or mailed to: Logan Tours, Inc.

FUNDRAISER INFORMATION: hoagie sale – 9” hoagies made by Fairground Market

- Submit your order and make payment on Logantoursinc.com on or before October 3
- Internet orders are preferred. If you have to mail your order, it must be received by Oct. 3. Mail a check or money order payable to “Logan Tours Inc” and include the “ORDER TOTAL SHEET”

Pick up order – when you place your order, you will be asked to choose from the following options:

- Friday, October 12 from 9-10 am at Fairground Market 1138 New Castle Rd, Prospect, PA 16052
- Saturday, October 13 from 9-10 am at the Intermediate HS in front of the Principal’s office.

REFUND POLICY

The $50 deposit is due by October 3 and is non-refundable. This deposit holds your child’s spot on the bus. The balance of $229 is fully refundable if a student drops due to circumstances beyond his/her control (sickness, family emergency, etc). For a refund, you must notify REBECCA GREEN at Logantours.com or 724 355 4997. If you simply do not show up for the trip without any notice, you are not eligible for a refund.
PLEASE READ – Roommate selection procedures have changed!

😊 Requests can be submitted as early as October 4 when a list of students attending the trip will be posted online.

😊 Each student in the room must submit his/her own roommate request online.

😊 All forms must have the same names on them, or the room will not be formed.

😊 There should be 4 students in a room. When you submit, make sure you include yourself and 3 other people.

😊 Rooms of 3 or 5 may be accepted – submit the form and if there is a problem we will notify you.

😊 Rooms of 2 will be called to the roomie meeting to combine with another room of 2, or add someone.

😊 When all students in a room complete this successfully, that room will be posted that Friday online so students, and parents, can confirm the arrangement is good.

😊 Check logantoursinc@gmail.com every Friday to see who is in which room and confirm your assignment, and to see who is attending the trip. An updated list of students attending the trip will be provided so you can be sure the person you want to room with is actually attending the trip.

😊 Once your room has been submitted, it should not change. If there is a good reason for a room change (for example, you want to add a student who needs a room), you may submit an email explaining this to logantoursinc@gmail.com. Your change request may be denied. We cannot change rooms for trivial reasons. Consider others’ feelings, and be open-minded and tolerant.

😊 Remember one purpose of field trips is to make new friends and learn to get along with different personalities.

😊 Always be kind. Bullying will not be tolerated. Any student found to be bullying another student over roommates will be removed from the trip.

😊 Parents – students are encouraged to do their best to figure this out themselves and take ownership. They can look at the list of students attending online and approach each other in lunch or class to organize a room. This is a great teaching/learning experience for building social skills and tolerance of others. Please talk to your child about helping others and being kind. But do NOT do this FOR them!

😊 Students – every trip we have dozens of students who do not have roommates, and we call them together to meet each other and make new friends. This is because it is impossible to organize everyone perfectly into rooms of 4. If you are struggling, maybe your regular friends simply aren’t going on the trip, or you got shut out of a room. Whatever the reason, you are not alone! Please talk to one of your teachers and they will help you sort it out. And look at the “roomie meeting” as a chance to make a new friend! Also, don’t be afraid to ask someone early if they want to share a room and find other roommates together.