

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

May 10, 2018

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Occupational Injury/Disease Reports (Exhibit B)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - June 14, 2018
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
APRIL 12, 2018**

ROLL CALL

Members Present: Larry Boyle, Nick Morelli, Glenn Raymer, Shirley Scialabba, Ellen Scott and Les Zang
Members Absent: Travis Craig
Guests Present: Ron Rick, Dr. Brian Slamecka
Guests Absent: Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Shirley Scialabba motioned for approval of March's meeting minutes, seconded by Les Zang; all members were in favor and the motion carried.

OLD BUSINESS:

- Les Zang reported he has received all serial numbers of the AED machines as well as where they are located at each of the district buildings. The building nurses inspect the batteries in the units and are also trained annually on using the instrument. Les added the phys ed departmental staff are trained on how to use the machine as well.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on March 8, 2018. There were a total of thirteen reported accidents with nine of the accidents resulting in treatment being sought. Two of the accidents has resulted in loss of work time. Slips, trips and falls continue to be the number one cause of accidents.
- Safety Committee Members reviewed the Occupational Injury/Disease Reports for the thirteen accidents reported for the month. No corrective action is required for the accidents involved.
- Workplace Safety Inspection Checklist's were reviewed. Roof leaks at Center Township and Northwest Elementary Schools are currently being addressed. Missing floor tiles at the entrance at Cafeteria D at the Intermediate High School need replaced as well as stained ceiling tiles near the windows in Cafeteria A and B. Cement patching will need completed at the Intermediate High School as well.
- Les Zang and Fred Word, Senior Loss Control from UPMC Workpartners, completed a safety walkthrough of Butler Middle School. Noted was the need to repair various areas of the sidewalk surrounding the building.
- Fred Word, Senior Loss Control from UPMC Workpartners, will contact new Safety Committee member Larry Boyle to schedule safety training.
- Les Zang noted he currently has 8 part time custodial positions, 1 full time custodial position, and 2 maintenance positions to be filled. Upon discussion, Nick Morelli will address these needs with Les Zang and Dr. Brian White while also discussing the option to hire age appropriate students for the summer only for custodial and maintenance positions.

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- Next Safety Committee meeting: Thursday, May 10, 2018 @ 7:30 AM at the Administration Building.
 - Glenn Raymer motioned to adjourn the meeting and was seconded by Larry Boyle. All members were in favor; the motion carried.