

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

March 11, 2021

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Report Of Injury forms (Exhibit B)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - April 8, 2021
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
FEBRUARY 11, 2021**

ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, Kristen Clouse, Breit Cochran, and Nick Morelli.
Members Present: Anita English, Bob Plocki, Ellen Scott and Les Zang.
Guests Absent: Fred Word

- The meeting was held virtually with Les Zang opening the Safety Committee meeting and welcoming all members in attendance.
- Chad Broman motioned for approval of the January 14, 2021, meeting minutes. Breit Cochran seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- Les Zang noted his recent discussion with Northwest Elementary principal Matt Martinez regarding the reframing of a door opening to enable wider access to a classroom entrance. Mr. Martinez noted the need for the wider access entrance to the classroom has changed and no further action will need taken at this time.
- The replacement of thirteen (13) showers in the girls' locker room at the Senior High School has been completed.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on January 14, 2021. There was a total of one (1) reported accident with no treatment being sought.
- Safety Committee Members reviewed the Report Of Injury forms for the one (1) accident reported for the month. No corrective action is required for the accident reported.
- Workplace Safety Inspection Checklists from each of the district's buildings were reviewed. Les Zang noted the following:
 - Broken window blinds may possibly be replaced by venetian blinds from the Senior High School.
 - Carpet repair at Connoquenessing Elementary will be addressed. Les added removal of carpeting is scheduled for the summer of 2021 for approximately 8 classrooms and the library. The carpeting will be replaced with tile.
 - At McQuiston Elementary, vent covers in the gym will be cleaned and the stairway leading to the basement will be swept. Other issues noted on the checklist have had work orders submitted.
- Dave Andrews commended Les Zang and his staff for ensuring snow removal and the salting of sidewalks and roads on campus are completed when winter weather strikes. Nick Morelli instructed Les to let his staff know their efforts are being recognized and they are doing a great job helping to keep district staff safe.

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- Next Safety Committee meeting: Thursday, March 11, 2021 @ 7:30 AM at the Administration Building.
 - Dave Andrews motioned to adjourn the meeting and was seconded by Anita English. All members were in favor; the motion carried.