

BUTLER AREA SCHOOL DISTRICT Safety Committee

AGENDA

February 13, 2020

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Report Of Injury forms (Exhibit B)
 - Workplace Safety Inspection Checklist (Exhibit C)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - March 12, 2020
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
JANUARY 9, 2020**

ROLL CALL

Members Present: Dave Andrews, Larry Boyle, Chad Broman, Anita English, Nick Morelli, Ellen Scott and Les Zang.

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Les Zang motioned for approval of the December 12, 2019 meeting minutes. Anita English seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- Les Zang noted he has been provided an additional name of an electric company he may contact for a quote to replace the regular lights with LED lights at the SHS stadium in place of repairing the disconnect box at an estimated cost of \$50,000. Les will be reaching out to the company for the quote.
- Larry Boyle continues to perform oil changes on the remaining five (5) district generators as time allots.
- Placement of School Student signs and Special Education Student signs on district vans have been completed. Butler Area School District signs remain to be placed on a few district vehicles.
- New handrails for the bleachers at the SHS gym have been installed.
- Dave Andrews announced Breit Cochran, Intermediate High School Social Studies teacher, will be joining the Safety Committee as a BEA representative. Ellen Scott will forward information on the Safety Committee to Breit. Ellen will also schedule Safety Committee training with Fred Word, UPMC Senior Loss Control/Safety & Health Consultant.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on December 12, 2019. There was one reported accident with treatment not needing sought and there was no loss of work time.
 - Safety Committee Members reviewed the Report of Injury form for the one accident reported for the month. Corrective action is not required for the accident involved.
 - The 3rd Quarter Safety Newsletter was reviewed by the Safety Committee members. Total number of accidents reported through the second quarter, December 31, 2019, was 34 with 7 of the accidents resulting in loss of work time. The newsletter will be posted on the district website.
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- Next Safety Committee meeting: Thursday, February 13, 2020 @ 7:30 AM at the Administration Building.
- Chad Broman motioned to adjourn the meeting which was seconded by Dave Andrews. All Safety Committee members were in favor and the motion carried.