

BUTLER AREA SCHOOL DISTRICT Safety Committee

AGENDA

July 11, 2019

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Occupational Injury/Disease Reports (Exhibit B)
 - First Quarter Newsletter (Exhibit C)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - August 8, 2019
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
JUNE 13, 2019**

ROLL CALL

Members Present: Larry Boyle, Jeff Mathieson, Ellen Scott and Les Zang
Members Absent: Travis Craig, Nick Morelli and Shirley Scialabba
Guests Absent: Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Les Zang motioned for approval of the May 9, 2019 meeting minutes. Larry Boyle seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- Les Zang continues to research two quotes to repair the disconnect box at the Senior High School Stadium.
- CPR training was completed with the District custodians on Friday, May 10, 2019.
- Blacktop surfacing from the Senior High School to the Intermediate High School will not be occurring during the summer months as planned.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on May 9, 2019. There were a total of five reported accidents with four of the accidents resulting in treatment being sought. One of the accidents did result in loss of work time.
- Safety Committee Members reviewed the Occupational Injury/Disease Reports for the five accidents reported for the month. No corrective action is required for the accidents involved.
- The catwalks at the Intermediate High School are now screened in so birds are unable to enter. The hand rails have been acid washed and painted. Installation of additional lighting in the stairwell will be completed along with the scrubbing of the entire area.
- Catch basins are in the process of being repaired throughout the district.
- The Workplace Safety Inspection Checklists were reviewed. Les Zang will provide a summer list of work orders to his staff to complete the requests for areas needing repairs or attention.
- The Safety Committee will address replacements for Safety Committee members Jeff Mathieson and Shirley Scialabba.

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- Next Safety Committee meeting: Thursday, July 11, 2019 @ 7:30 AM at the Administration Building.
 - Jeff Mathieson motioned to adjourn the meeting which was seconded by Larry Boyle. All members were in favor; the motion carried.