

BUTLER AREA SCHOOL DISTRICT Safety Committee

AGENDA

April 8, 2021

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Report Of Injury forms (Exhibit B)
 - Workplace Safety Inspection Checklist (Exhibit C)
 - 4th Quarter Newsletter (Exhibit D)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - May 13, 2021
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
MARCH 11, 2021**

ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, Kristen Clouse, Breit Cochran and Nick Morelli.
Members Present: Anita English, Bob Plocki, Ellen Scott and Les Zang
Guests Present Virtually: Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Chad Broman motioned for approval of the February 11, 2021 meeting minutes. Dave Andrews seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- Venetian blinds at the Senior High School are not able to be used to replace the damaged blinds at Center Avenue Community School. Three (3) individual blinds measuring 16" across per window will need purchased to replace the current blinds. Les Zang noted this will come at a high cost and replacement may wait until funding is available.
- Wavy carpeting at Connoquenessing Elementary School will be temporarily repaired by cutting slits in the carpet then pulling the carpet to make it smooth. The carpeting is scheduled to be replaced during the summer of 2021.
- Vent covers at McQuiston Elementary School will be cleaned when school is not in session due to a lift is needed to reach the vent covers to clean.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on February 11, 2021. There was a total of four (4) reported accidents with one of the accidents resulting in treatment being sought and work loss time.
- Safety Committee Members reviewed the Report Of Injury forms for the four (4) accidents reported for the month. Recommendation was made for lunch waste collection be done in small amounts per bag. This will help to alleviate lifting heavy garbage bags to place in a dumpster.

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- Next Safety Committee meeting: Thursday, April 8, 2021 @ 7:30 AM at the Administration Building.
 - Bob Plocki motioned to adjourn the meeting and was seconded by Anita English. All members were in favor; the motion carried.