

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

June 13, 2019

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Occupational Injury/Disease Reports (Exhibit B)
 - Workplace Safety Inspection Checklist (Exhibit C)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - July 11, 2019
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
MAY 9, 2019**

ROLL CALL

Members Present: Larry Boyle, Travis Craig, Shirley Scialabba, Ellen Scott and Les Zang
Members Absent: Jeff Mathieson and Nick Morelli
Guests Absent: Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members in attendance.
- Shirley Scialabba motioned for approval of the April 11, 2019 meeting minutes. Larry Boyle seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- Les Zang noted he continues to seek two quotes to repair the disconnect box at the Senior High School stadium.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on April 11, 2019. There were a total of five reported accidents with two of the accidents resulting in treatment being sought. Two of the accidents did result in loss of work time.
- Safety Committee Members reviewed the Occupational Injury/Disease Reports for the five accidents reported for the month. Les Zang will have maintenance staff review the playground area where one of the accidents occurred to ensure any needed corrections are completed.
- District custodians will have CPR training on Friday, May 10, 2019.
- Blacktop surfacing from the Senior High School to the Intermediate High School will be done over the summer.
- The roofing project at the Senior High School will begin late summer and into the start of the school year.
- Les Zang distributed a handout he will provide to all buildings regarding policing the grounds for trash and debris. Travis Craig recommended the catwalk at the Intermediate High School be policed for trash and debris as well.

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- Next Safety Committee meeting: Thursday, June 13, 2019 @ 7:30 AM at the Administration Building.
 - Larry Boyle motioned to adjourn the meeting and with Travis Craig seconding the motion. All members were in favor; the motion carried.