

# BUTLER AREA SCHOOL DISTRICT Safety Committee

## AGENDA

**October 10, 2019**

**7:30 A.M.**

**Harriger Educational  
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
  - Review current Workman's Compensation Report (Exhibit A)
  - Review current Report Of Injury forms (Exhibit B)
  - Review Workplace Safety Inspection Checklist (Exhibit C)
  - Quarterly Newsletter
- ❖ Miscellaneous Items
- ❖ Next Meeting
  - November 14, 2019
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT  
WORKPLACE SAFETY COMMITTEE  
INSPECTION & MEETING MINUTES  
SEPTEMBER 12, 2019**

---

---

ROLL CALL

Members Present: Larry Boyle, Chad Broman, Anita English, Nick Morelli, Ellen Scott and Les Zang  
Members Absent: Travis Craig  
Guests Absent: Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Larry Boyle motioned for approval of the August 8, 2019 meeting minutes. Chad Broman seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- Les Zang continues to research the cost to replace the regular lights with LED lights at the Senior High School stadium as opposed to the estimated \$50,000 cost to repair the disconnect box.
- Larry Boyle noted three pieces of equipment remain to receive reflective triangles. The reflective triangles are being placed on equipment that travel on public roads between the district buildings.
- A meeting with building custodial leads and Mike Thompson, Assistant Supervisor of Maintenance and Facilities, will be scheduled by Les Zang.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on August 8, 2019. There were a total of 6 reported accidents during the month with 5 of the accidents resulting in treatment being sought. Three of the accidents resulted in the loss of work time. Ellen Scott noted there were 2 additional accidents reported late in the day on 9/11/19 that were not included on the Workman's Compensation Report. Neither of the two accidents resulted in treatment being sought or loss of work time.
- Safety Committee Members reviewed the Report of Injury forms for the six accidents reported for the month with corrective action noted to be taken for the injury causes.
- AED's in all buildings should be inspected weekly by the building nurse. If the building nurse is unavailable, then the building health tech should do the inspection.
- Inspection of building generators has been in process with Larry Boyle noting all are in working order with some needing only maintenance of an oil change.
- School Student signs will be placed on district vans.
- Travis Craig submitted his resignation from the Safety Committee. Ellen Scott will discuss a possible replacement with Dr. Brian White and Dr. Brian Slamecka.
- Next Safety Committee meeting: Thursday, October 10, 2019 @ 7:30 AM at the Administration Building.
- Chad Broman motioned to adjourn the meeting and was seconded by Anita English. All members were in favor; the motion carried.