

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

September 9, 2021

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Report Of Injury forms (Exhibit B)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - October 14, 2021
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
AUGUST 12, 2021**

ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, Kristen Clouse, and Breit Cochran.

Members Present: Bob Plocki and Les Zang

Members Absent: Anita English

Recording Secretary: Ellen Scott

Guests Absent: Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Bob Plocki motioned for approval of the July 15, 2021 meeting minutes. Kristen Clouse seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- No old business to discuss.

NEW BUSINESS:

- One accident was reported since the last Safety Committee meeting on July 15, 2021. Treatment did need to be sought for the accident. The Safety Committee reviewed the Report of Injury form from the accident and determined no action was needed to be taken to prevent future injuries.
- Workplace Safety Inspection Checklists have been emailed to the building principals for completion according to a predetermined schedule. Noted to the principals was the need to only report safety hazards on the inspection checklists. General maintenance repairs should be submitted electronically through AssetEssentials. Instructions on how to submit through AssetEssentials was provided as well.
- Les Zang will contact Steve Dobransky at the Intermediate High School to discuss the painting of the bus curb lines as the paint alone is slippery and must have sand added to make the paint slip resistant.

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- Next Safety Committee meeting: Thursday, September 9, 2021 @ 7:30 AM at the Administration Building.
 - Chad Broman motioned to adjourn the meeting and was seconded by Breit Cochran. All members were in favor; the motion carried.