

# BUTLER AREA SCHOOL DISTRICT Safety Committee

## *A G E N D A*

**October 14, 2021**

**7:30 A.M.**

**Harriger Educational  
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
  - Review current Workman's Compensation Report (Exhibit A)
  - Review current Report Of Injury forms (Exhibit B)
  - Review Workplace Safety Inspection Checklist (Exhibit C)
  - Quarterly Newsletter
- ❖ Miscellaneous Items
- ❖ Next Meeting
  - November 10, 2021
- ❖ Adjournment





**BUTLER AREA SCHOOL DISTRICT**  
**WORKPLACE SAFETY COMMITTEE**  
**INSPECTION & MEETING MINUTES**  
**SEPTEMBER 9, 2021**

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ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, Kristen Clouse and Breit Cochran  
Members Present: Anita English, Bob Plocki and Les Zang  
Members Absent:  
Recording Secretary: Ellen Scott  
Guests Present: Fred Word

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Bob Plocki motioned for approval of the August 12, 2021 meeting minutes. Anita English seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- The bus curb lines have been painted at the Intermediate High School after Les Zang's discussion with principal Steve Dobransky. The curb lines are painted 4" on the end to prevent slipping when wet from rain/snow as students step onto the curb.

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on August 12, 2021. A total of three (3) accidents were reported during the month with two (2) of the accidents resulting in treatment being sought. *Post meeting note: reported at the September meeting was none of the accidents resulted in loss of work time, when in fact, one accident did result in the loss of work for one (1) day.*
- Safety Committee Members reviewed the Report of Injury forms for the three (3) accidents reported for the month. Corrective action to be taken includes the recommendation to place tape on floors showing the swing direction of the door and a safety reminder in the next newsletter regarding wearing appropriate footwear at work to avoid slip, trips and falls.
- Les Zang noted student pick up lanes have been designated at the Intermediate High School due to the high volume of traffic at the building.
- Les Zang reported a recent issue of an abundance of bees at all of the buildings. Chad Broman added bees were hovering around parents at the end of the day on Wednesday, September 8<sup>th</sup> at Summit Elementary to which Les noted he will be addressing the bee issue.
- A new leaf collector has been purchased which will assist with the swift clearing of leaves from walkways and lessen the possibility of slips and falls.
- Chad Broman and Dave Andrews provided an update on the rain garden/playground at Summit Township Elementary:
  - Saturday, September 25, 2021, gravel will be brought to the playground area. Volunteers are being requested to assist with spreading the gravel out once it arrives.

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- Next Safety Committee meeting: Thursday, October 14, 2021 @ 7:30 AM at the Administration Building.
  - Dave Andrews motioned to adjourn the meeting which was seconded by Chad Broman. All members were in favor and the motion carried.