

# BUTLER AREA SCHOOL DISTRICT Safety Committee

## *A G E N D A*

**May 11, 2022**

**7:30 A.M.**

**Harriger Educational  
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
  - Review current Workman's Compensation Report (Exhibit A)
  - Review current Report Of Injury forms (Exhibit B)
- ❖ Miscellaneous Items
- ❖ Next Meeting
  - June 8, 2022
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT  
WORKPLACE SAFETY COMMITTEE  
INSPECTION & MEETING MINUTES  
APRIL 13, 2022**

---

---

ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, Kristen Clouse and Breit Cochran  
Members Present: Anita English, Bob Plocki and Les Zang  
Members Absent:  
Recording Secretary: Ellen Scott  
Guests Present: Fred Word

- Chad Broman motioned for approval of the March 9, 2022 meeting minutes. Anita English seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- Les Zang reported the basketball machine in the stairwell at the Intermediate High School has been moved.
- Dave Andrews noted the gutter in need of repair in the Center Township courtyard has been addressed.

NEW BUSINESS:

- Safety Committee members reviewed the Workman's Compensation Report since the last Safety Committee meeting on March 9, 2022. A total of four (4) accidents were reported with none of the accidents resulting in treatment being sought. None of the accidents resulted in the loss of work time.
- Safety Committee Members reviewed the Report Of Injury forms for the four (4) accidents reported for the month. Corrective action is not required for any of the accidents noted.
- Workplace Safety Inspection Checklist's were reviewed with the following noted:
  - Center Avenue Community School: stained ceiling tiles will be reviewed for roof leaking; soft drywall and paint is peeling by Exit 6; obsolete televisions in all rooms need removed; carpet in library is worn/wrinkled. Ellen Scott will contact Keenan McGaughey and request the concerns are submitted through AssetEssentials to be addressed.
  - Emily Brittain: dim outdoor lighting was listed as a potential safety concern. Les Zang noted the Pennsylvania State Police are reviewing all district buildings for safety and Les will receive a list of concerns from the visits.
  - Northwest: trap door by Room 21 near desk that leads down into maintenance tunnels will need reviewed for a safety concern; front stairs need redone with anti-slip surfaces; and a Keep Latched sign needs placed on a door. Les Zang will speak with building principal Matt Martinez to address the items listed.
- Chad Broman noted the outdoor classroom materials arrived at Summit Elementary and the hope is to begin constructing the classroom soon.
- The 4<sup>th</sup> quarter Workplace Safety Newsletter was presented. As of March 31, 2022, there have been a total of 43 reported injuries with eight (8) of the injuries resulting in lost time from work.

- Fred Word, Sr. Risk Control, Safety & Health Consultant from UPMC, noted April is National Distracted Driving Awareness month. Fred reviewed with the Safety Committee the hazards of distracted driving due to doing the following while driving: using your cell phone, texting, eating or even adjusting your radio. Fred added April 11<sup>th</sup>-15<sup>th</sup> is National Work Zone Awareness Week which encourages safe driving practices in, or out, of work zones.
  - Les Zang shared hand rails are currently being installed at the Senior High School stadium.
- 

- Next Safety Committee meeting: Wednesday, May 11, 2022 @ 7:30 AM at the Administration Building.
- Les Zang motioned to adjourn the meeting and was seconded by Chad Broman. All members were in favor; the motion carried.