

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

October 12, 2017

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of Previous Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Occupational Injury/Disease Reports (Exhibit B)
 - Review Workplace Safety Inspection Checklist (Exhibit C)
 - Annual Safety Training
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - November 9, 2017
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
SEPTEMBER 14, 2017**

ROLL CALL

Members Present: Travis Craig, Glenn Raymer, Shirley Scialabba, Ellen Scott and Les Zang
Members Absent: Phil Hankey
Guests Present: Ron Rick, Dr. Brian Slamecka, and Fred Word
Guests Absent: Kelly Patterson

- Ellen Scott opened the Safety Committee meeting and welcomed all members who were in attendance.
- Glenn Raymer motioned for approval of August's meeting minutes, seconded by Travis Craig; all members were in favor and the motion carried.

OLD BUSINESS:

- The two arc flash uniforms for use with electrical projects have been ordered

NEW BUSINESS:

- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on August 10, 2017. There were a total of 7 reported accidents during the month with 2 of the accidents resulting in treatment being sought. Only one of the accidents resulted in the loss of one day of work time.
- Safety Committee Members reviewed the Occupational Injury/Disease Reports for the seven accidents reported for the month. The only corrective action to be taken will be addressing the wheels on a chair at Center Avenue Community School.
- Ron Rick from The Nutrition Group reported a meeting with food service staff was held on September 13, 2017. Safety issues were addressed as well as a reminder to be careful while performing their daily duties.
- Les Zang stated steamers in the kitchen at the Senior High School have been drained and cleaned.
- Annual safety training for the Safety Committee will be completed at the next safety meeting on Thursday, October 12, 2017 with Fred Word from UPMC.
- Work orders have been completed for minor repairs on all playground equipment in the district according to Les Zang.
- As of today, all district gymnasiums and lunchrooms are receiving new hand sanitizer solution that is alcohol free.
- Dr. Brian Slamecka will be joining the Safety Committee as the administrative representative.

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- Next Safety Committee meeting: Thursday, October 12, 2017 @ 7:30 AM at the Administration Building.
 - Glenn Raymer motioned to adjourn the meeting and was seconded by Travis Craig. All members were in favor; the motion carried.